

Attachment 5 – Delegated plan making reporting template

Reporting template for delegated LEP amendments

Notes:

- Planning proposal number will be provided by the department following receipt of the planning proposal
- The department will fill in the details of Tables 1 and 3
- RPA is to fill in details for Table 2
- If the planning proposal is exhibited more than once, the RPA should add additional rows to **Table 2** to include this information
- The RPA must notify the relevant contact officer in the regional office in writing of the dates as they occur to ensure the department's publicly accessible LEP Tracking System is kept up to date
- A copy of this completed report must be provided to the department with the RPA's request to have the LEP notified

Table 1 – To be completed by the department

Stage	Date/Details
Planning Proposal Number	PP_2015_WELLI_001_00
Date Sent to Department under s56	06/01/2015
Date considered at LEP Review Panel	--/01/2015
Gateway determination date	Original 21/01/2015 Alteration 08/12/2015

Table 2 – To be completed by the RPA

Stage	Date/Details	Notified Reg Off
Dates draft LEP exhibited	08/04/2015 - 08/05/2015	✓
Date of public hearing (if held)	N/A	✓
Date sent to PCO seeking Opinion	Unknown	17/2/16. *
Date Opinion received	07/04/2016	✓
Date Council Resolved to Adopt LEP	24/06/2015	✓
Date LEP made by GM (or other) under delegation	28/07/2016	✓
Date sent to DP&I requesting notification	29/07/2016	✓

Table 3 – To be completed by the department

Stage	Date/Details
Notification Date and details	12/8/16.

* PC advised (phone convo) 12/8/16: initial request received 17/2/16.
First draft provided 1/3/16.
response received on first Draft from Ccl 31/3/16.
to proceed with draft to Final Opinion.